

Bank's Letterhead

SAMPLE LETTER OF GUARANTEE

ZEPHYRHILLS AUCTION, INC
P.O. Box 996
Odessa, FL 33556

Re: (*Bidder's Name*)

Ladies/Gentlemen:

This letter will serve as your notification that (*bank's name*) **will irrevocably honor and guarantee payment** of any check(s) written by (*bidder's name*) up to the amount of (*amount guaranteed*), in United States Dollars, and drawn on account number (*bidder's account number*). The authorized signer(s) of this account is/are: (*name(s) of authorized signer(s)*).

No stop payments will be issued.

This guarantee is for the purpose of our customer purchasing automobiles or other property from Zephyrhills Auction, Inc. at Festival Park in Zephyrhills, Florida, during the (*Fall or Winter*) AutoFest, on (*dates of auction*).

Should you need further information, please contact (*Officer's name*).

Witness my hand this _____ day of _____, 20_____.

(*Officer's name & title*)

For _____
(*Bank's name*)